

I. GENERAL INFORMATION				
1. Name of Library Alice Baker Memorial Public Library		2. Public Library System Waukesha County Federated Library System		
3. Head Librarian First Name Allison	3a. Head Librarian Last Name Chase	4. Certificate Grade <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	4a. Certificate Grade Type Regular	5. Cert. Expiration Date 2010-10-31
6. Street Address 820 E. Main Street	6a. Mailing Address (PO Box #) PO Box 520	7. City/Village/Town Eagle	8. County Waukesha	9. ZIP Code + 4 53119-0520
10. Library Telephone No. 262-594-2800	11. Fax No. 262-594-5126	12. Director's E-Mail Address chase@eagle.lib.wi.us		
13. Library Web Address http://www.alicebaker.lib.wi.us		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	
16. No. of Other Public Service Outlets 0	17. Does your library operate a Books-by-Mail Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stats. s.43.53? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
19a. Winter Hours open per week:	56	19b. Number of Winter Weeks	38	
19c. Summer Hours open per week:	55	19d. Number of Summer Weeks	14	
20. Annual Public Service hours for the main library and any branches and bookmobiles			2,898.00	
21. Square footage of public library		4,160 square feet		
22. Did your library move to a new facility or branch or expand an existing facility in 2008? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

II. LIBRARY COLLECTION

	Number Owned/Leased	Number Added
1. Books and Serial Volumes in Print	29,499	1,908
2. Electronic Books (E-Books)	7,012	
3. Audio Materials	1,473	169
4. Electronic Audio Materials (downloadable)	3,024	
5. Databases (Locally owned or leased)	0	
6. Video Materials	2,803	249
7. Electronic Video Materials (downloadable)	162	
8. Other Materials Owned	167	
Describe BiFolkal kits, puppets, CD ROM software		
9. Subscriptions (Include periodicals and newspapers, but exclude those in electronic format.)	123	
10. Current Electronic Serial Subscriptions	0	

III. LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans	
a. Adult	b. Children's Materials	c. TOTAL	a. Items Loaned (provided to)	b. Items Received (received from)
33,538	26,042	59,580	10,802	8,753
3. Number of Registered Borrowers			4. Reference Transactions	5. Library Visits
a. Resident	b. Nonresident	c. TOTAL	Annual count or estimated annual count	Annual count or estimated annual count
3,594	750	4,344	5,200	51,700
6. Number of Users of Public Internet Computers				3,200
7. Number of Locally Licensed Database Sessions <i>(see instructions)</i>				0
8. Programs and Program Attendance (annual count)				
		No. of Programs	Attendance	
	a. Adult	87	1,633	
	b. Children	109	2,397	
	c. TOTAL	196	4,030	
9. Number of Public Use Computers				
		Total	Internet Access	
		7	5	

IV. LIBRARY GOVERNANCE

1. Library Board Members. List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries, Technology, and Community Learning as they occur. When reporting such changes, indicate the departing board members.

Name	Street Address	City	ZIP Code Plus 4	Email Address
President Mr. Robert Anderson	W372 S9930 Hwy. 67	Eagle	53119-1555	talofa@centurytel.net
Dr. Susan Hunt	S98 W36920 Juniper Lane	Eagle	53119	sehunt@wi.rr.com
Ms. Julianne Koestler	W341 S9620 Highway E	Eagle	53119	juliannekoestler@hotmail.com
Ms. Anna Hagen	319 Pleasant Street	Eagle	53119	bcmomtwo@netscape.net
Ms. Barbara Jamieson	810b Andover Drive	Eagle	53119	sjamie16@aol.com
Ms. Lois Dewey	W341 S9391 Highway E	Eagle	53119	ddewey5@wi.rr.com
Dr. Frank Nardine	P.O. Box 278	Eagle	53119	fnardine@comcast.net
Mr. Greg Scheff	325 Elkhorn Road	Eagle	53119	scheff@eagle-wi.gov

2. Number of library board members (include vacancies in this count)	9
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V. LIBRARY OPERATING REVENUE
Report operating income only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service (Only Joint libraries will report more than one municipality here.)

Check one	Name	Amount
<input type="checkbox"/> City <input checked="" type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> Tribe	Town of Eagle	\$156,024
<input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village <input type="checkbox"/> Tribe	Village of Eagle	\$54,876
<input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> Tribe		
<input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> Tribe		
<input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> Tribe		
Subtotal 1		\$210,900
County		Amount
2a. Home County Appropriation for Library Service		Subtotal 2a
Waukesha County		\$9,911
2b. Other County Payments for Library Services		

Name	Amount	Name	Amount
Washington	\$8		
Jefferson	\$2,149		

3. State Funds Subtotal 2b
 a. Public Library System State Funds \$2,157

Description	Amount	Description	Amount
State Aid	\$761		
b. Funds carried forward from previous year		c. Other State Funded Program - Description	

4. Federal Funds - Name program and, if LSTA, show project number Subtotal 3
\$761

Program Name	Project Number	Amount

5. Contract Income from other governmental units, libraries, library agencies, library systems, etc. Subtotal 4

Name	Amount	Name	Amount
Lakeshores Library System	\$3,550	Book Week Grants	\$225
Mental Health Book Grant	\$250		
Subtotal 5			\$4,025

6. Funds Carried Forward (Do not include state aid. Report state funds in 3b. above)	7. All Other Operating Income	8. Total Operating Income (Add 1 through 7)	9. What is the 2009 annual appropriation provided by your governing body for your public library?	10. Did your library's municipality exempt itself from the county library tax for 2008 (Wis. Statute. s.43.64 (2))?
\$10,000	\$11,046	\$248,800	\$219,336	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

VI. LIBRARY OPERATING EXPENDITURES
Report Operating Expenditures from All Expenditures. Do not Report Capital Expenditures Here.

1. Salaries and Wages. Include maintenance, security, plant operations.		2. Employee Benefits. Include maintenance, security, plant operations.	
\$140,367		\$30,813	
3. Library Collection Expenditures			
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials
\$25,582	\$1,148	\$8,159	\$262
			Subtotal 3
			\$35,151
4. Contracts for Services from Other Libraries (Include contracts with other libraries, municipalities, and systems here. <i>Indicate Service Provider.</i>)			
Provider	Amount	Provider	Amount
CAFE	\$13,650		
			Subtotal 4
			\$13,650
5. Other Operating Expenditures			\$27,168
6. Total Operating Expenditures (Add 1 through 5)			\$247,149
7. Of the expenditures reported on line 6, what amount was operating expenditures from federal sources?			

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Report capital income and expenditures by source of income. Do not include any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Income	Expenditure
Federal			
State			
Municipal			
County			
Other			

2. Debt Retirement	3. Rent Paid to Municipality/County	Total	
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VIII. MUNICIPAL INCOME FOR LIBRARY SERVICE

1. Report annual income received by, or turned over to, your municipality for services provided by your library. Name source.

Source	Income	Source	Income

IX. STAFF

1. Personnel Listing. Libraries with 10 or fewer employees report all employees under 1a and 1b below. Libraries with more than 10 employees list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel only. Insert additional sheet if necessary.

a. Employees holding the *title of librarian*. Indicate advanced degrees with a check (X).

First Name	Last Name	Position	MLS (ALA)	Annual Salary	Hours Worked/Week
Allison	Chase	Director, Head Librarian	<input checked="" type="checkbox"/>	\$41,310	40
Kathie	Boucher	Circ/ILL/Reference	<input type="checkbox"/>	\$29,734	40
Brenda	Ramstack	Cataloging/Bookkeeper	<input type="checkbox"/>	\$16,000	30
Maria	Hinners	Youth Services/Circ	<input type="checkbox"/>	\$13,887	20
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		

b: Other Paid Staff. (See Instructions)

Position	Total Wages Paid	Hrs Worked/Wk	Position	Total Wages Paid	Hrs Worked/Wk
			Tech Proc/Circ	\$16,336	40
Circ/Shelving	\$6,068	12			
Circ/Shelving Assts	\$3,438	10			
IT/Circ/Shelving	\$2,164	4			
Cleaning	\$1,991	3			

Libraries with 10 or fewer employees may go to Part X, Trust Fund Report

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons holding the title of Librarian

	FTE
Master's Degree from an ALA Accredited Program	1.00
Other Persons Holding the Title of Librarian	2.25
Subtotal	3.25
b. All other paid staff (including maintenance, plant operation, and security)	1.75
c. Total Library Staff Full-Time Equivalents (add 2a and 2b)	5.00

XII. TECHNOLOGY AND YOUTH SERVICES

1. Does your library have an integrated (automated) system? Yes No
 a. If Yes, is the system part of a system shared with other libraries? Yes No
2. What type of Internet connection do you have?
 a. Dial-up line connection only.
 b. Broadband dedicated/leased line connection only (includes cable, DSL, and wireless).
 c. Both dial-up and dedicated/leased line connection.
3. Does your library use any type of Internet filtering software or service?
 a. Yes, on all Internet workstations.
 b. Yes, on some Internet workstations.
 c. No filtering on any Internet workstations.
4. Does your library provide wireless Internet access for patron laptops? Yes No
 a. If no, does your library plan to install wireless access within the next year? Yes No

Summer Library Programming

5. How many individual children registered for or participated in the 2008 summer library program? 319
6. How many children who participated in the summer library program were not yet in kindergarten? 82
(Please estimate if the library does not have this number.)
7. What was the total attendance (children and adults) at children's programs at the library this summer? 1,722

8. Please indicate the name(s) and e-mail addresses of staff who serve as the children, youth, or teen librarian(s). If the director serves as the youth librarian, only that name is needed. Please list only paid staff, do not include volunteers.

Mr./Ms.	First Name	Last Name	E-Mail Address
Ms.	Maria	Hinners	mhinners@eagle.lib.wi.us

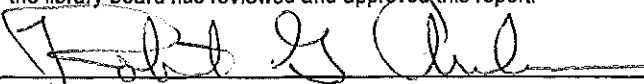
XIII. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We hereby assure the Public Library System Service of which this library is a member and the Division for Libraries and Community Learning Department of Public Instruction, that this Public Library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. 43.15(4)(c). A check (X) indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86 (1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members, and composition [s. 43.54 (municipal and joint libraries), s. 43.57(4) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours per week while library is open to public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s.43.15(4)(c)4].
- In 2008, the library received funding from the library board's governing body at a level not lower than the average of such funding received for the previous three years [s. 43.15(4)(c)5]. See instructions.
- For 2009, the library received funding from the library board's governing body at a level not lower than the average of such funding received for the previous three years [s. 43.15(4)(c)5]. See instructions.
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s.43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library, beginning in 2008, annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer. [s. 43.15(4)(c)7].
- The library, beginning in 2008, annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XIV. CERTIFICATION

I HEREBY CERTIFY that, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate, and the library board has reviewed and approved this report.



President, Library Board of Trustees

02/26/2009

Date

Allison L. Chase

Library Director / Head Librarian

03/02/2009

Date

XV. STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stats. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities. The statement should be sent directly to the Division for Libraries, Technology, and Community Learning (DLTCL), c/o Alan Zimmerman, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

The Alice Baker Memorial Public Library Board of Trustees hereby states that in 2008 the Waukesha County Federated Library System
(Name of Public Library) (Name of your Public Library System / Service)

(Indicate with an X one of the following two statements)

DID provide effective leadership and adequately meet the needs of the library.

DID NOT provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response (attach additional sheets if needed):

Certification: The preceding statement was approved by the Public Library Board of Trustees on

(date)

_____, President, Library Board of Trustees (Signature required)

Division staff will compile the statements received for each library system and, as required by Wis. Stats. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

Sections I through III Comments:

Section IV Comments:

Section V Comments:

The Town of Eagle will provide \$162,374 and the Village of Eagle will provide \$56,962 in 2009.

Section VI Comments:

Sections VII through IX Comments:

Sections X through XIV Comments:
