

Alice Baker Memorial Library
Trustee Meeting
July 13, 2020
Approved Minutes

The Alice Baker Memorial Library Board of Trustees met in person at the Town/Village building. The meeting was called to order by N. Wilhelm, President at 6:30 pm. Also present were: T. Burstein, I. Roberts, C. Shamsi, B. Gunderson, D. Gordhamer, D. West, C. Lauterbach, and D. Williams, Trustees and A. Chase, Library Director. N. Wilhelm led the Pledge of Allegiance.

Agenda: N. Wilhelm moved, T. Burstein seconded to approve the agenda with the addition the report from the Palmyra-Eagle School District. Motion passed.

Minutes: B. Gunderson moved, I. Roberts seconded to approved the minutes of June 8 as distributed. Motion passed.

Consent Agenda: B Gunderson moved, D Gordhamer seconded that the July, 2020 consent agenda be approved. I. Roberts pointed out the changes in payroll. A. Chase described recent donations. N Wilhelm brought up service fees charged to the board because of checks presented to our old account. Due to unemployment claims filed, we are again paying into the unemployment fund. The motion passed.

Village Report: C Lauterbach reported that as of July 13, the library has \$138,736.82 in our impact fee account. The big project in the village is painting the water tower. Because the water tower is out of commission, there is a burning ban until the end of the month.

Town Report: The town is now responsible for clearing the line of sight at all railroad crossings. Bids are in for seal coating. The bids are now being evaluated. The Board will be hearing from a bee keeping expert at the next meeting.

Palmyra-Eagle School District: D Gordhamer reported the new Principal started July 1. The district will be offering full-day kindergarten and wrap around care in the fall. Four new elementary teachers have been hired in the district. Tomorrow the School Board will begin discussing what school will look like in the fall. The district has hired a new business director. Registration starts July 20.

Director's Report: A Chase reported lots of material is coming in and going out to cardholders. Employees are coming in on weekends by their own choice. Alli was notified today that her application for an innovation grant has been approved. It will be used to purchase two Honeywell surface treatment systems for the furnaces. They are rated to kill 99.9% of all germs although the is not specific rating on covid germs.

Other business: A huge thanks to the staff for being willing to deal with all kinds of changes and to stay flexible.

Oct 1 is the date for a trustee appreciation events for the Bridges Library system. The Bridges Board meets next week. They will be updating their strategic plan, discussing a contract with Racine and Kenosha Counties that will bring in just shy of \$200,000 for excess items they receive from the Bridges Library System.

The Nature Trail photo contest is running from now until the end of August.

Step 2 Plan: The plan started out slowly, but is going well. Bundles of children's books are available. We are now currently doing in-person programing.

County Library Tax Exemption: The Board President and Library Director need to certify standards in order to exempt the Village of Eagle and Town of Eagle from the county library tax. The only standard we do not currently meet is being open 44 hours per week. We can't currently meet that due to covid restrictions like all public libraries in the state of Wisconsin. State evaluation numbers are due out soon.

Alli will be taking a week's vacation the first week of August.

The next meeting is August 10, 2020.

It was moved by D. West, seconded by T. Burstein that the meeting be adjourned. The motion passed. The meeting was adjourned at 7:30 pm.

Diane Williams
Board Secretary