

Alice Baker Memorial Public Library
820 East Main St.
Eagle, WI 53119
Library Board Meeting
Monday, February 8, 2021
6:30 p.m.

APPROVED MINUTES

The February meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President, Nancy Wilhelm at 6:30 pm. Present were: Trustees: N. Wilhelm, T. Burstein, I. Roberts, C. Shamsi, B. Gunderson, D. Gordhamer, D. West and C. Lauterbach, and Library Director A. Chase. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by B. Gunderson, seconded by C. Lauterbach that the agenda be adopted. The motion passed via voice vote.

It was moved by T. Burstein, seconded by B. Gunderson that the minutes of the December 14th meeting of the Board be approved as distributed. The motion passed via voice vote.

It was moved by B. Gunderson and seconded by T. Burstein that the January 2021 consent agenda (list of checks written, monthly financial report, cardmember detail, cardmember summary, lists of checks to be written, and Treasurer's Report) be approved. Comment from I. Roberts on financial report: Irene and Alli and Pat have been working on streamlining/revamping/improving the format of the financial report. Things still to come, netting report (additional page to show net related revenue), and with a new format for checking and savings account data will be put together and not separated as it is currently, also going to add some tools for Pat, to make it easier to use. The motion passed via voice vote.

Village Representative's Report—C. Lauterbach reported

Town Representative's report—D. West reported

Palmyra-Eagle School District—D. Gordhamer reported

Director's Report-A. Chase distributed her report ahead of time. Minus 52% for material use at the start of the year as the library was curbside service only. Today was first day that customers can come into the library and use all the services. Sending out kits for valentines currently (for both kids and adults, most programming is still virtual, some small adult programs in person starting in March). Programming has been going well. Alli wanted to recognize Maria Hinnens for her efforts to put together a brochure to advertise resources the library provides to help with ACT and SAT prep to be distributed to the local High Schools.

Other business – Working on the financial report, and the annual calendar.

President's Report-N. Wilhelm thanked Alli and all the library employees for their work and commitment to the library and the services they are providing.

Eagle Nature Trail – Met to discuss potential activities and work that needs to be done on the trail this year. Still limited volunteers available to help, so will need to come up with other ways to get necessary work done this year on the trails.

COVID-19 update- Library just started back up with allowing up to 10 customers (including staff) in the library at a time. Allowing individuals to use the inside services for up to 15 minutes during their visit. Had 24 light tubes and a ballast added in the library, negotiated a new copier lease to also save money.

Alli is working on some grant work, one specifically in association with Eagle Elementary, looking to acquire 25 pairs of snowshoes.

Action Items – Motion to have board president sign annual report. It was moved by B. Gunderson and seconded by C. Lauterbach. The motion passed via voice vote.

It was moved by D. West, seconded by B. Gunderson to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. N. Wilhelm -- yes, T. Burstein -- yes, I. Roberts -- yes, C. Shamsi -- yes, B. Gunderson --yes, D. Gordhamer -- yes, D. West -- yes and C. Lauterbach-- yes. The motion passed via voice vote, and the meeting moved to closed session at 7:05 pm.

It was moved by B. Gunderson, seconded by I. Roberts for the meeting to move out of Closed Session at 7:20 p.m. and to reconvene in open session. N. Wilhelm -- yes, T. Burstein -- yes, I. Roberts -- yes, C. Shamsi -- yes, B. Gunderson --yes, D. Gordhamer -- yes, D. West -- yes and C. Lauterbach-- yes. The motion passed via voice vote, and the meeting reconvened at 7:21pm.

D. West made motion to accept the recommendations for A. Chase's salary changes as discussed during closed session, seconded by B. Gunderson. The motion passed via voice vote.

The next meeting will be March 8, 2021. D. West suggested revisiting item 12 from February Agenda.

It was moved by D. West, seconded by T. Burstein for the meeting be adjourned. The motion passed via voice vote, and the meeting was adjourned at 7:28 pm.

Debbie Gordhamer
Secretary