

Alice Baker Memorial Public Library
820 East Main St.
Eagle, WI 53119
Library Board Zoom Meeting
Monday, July 12, 2021
6:30 p.m.

APPROVED MINUTES

The July meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:27 pm. Present were Trustees: N. Wilhelm, C. Dressel, B. Gunderson, D. Gordhamer, C. Lauterbach, C. Shamsi, I. Roberts, T. Burstein, and Library Director A. Chase. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by T. Burstein, seconded by B. Gunderson that the minutes of the June 14, 2021, meeting of the Board be approved as distributed.

It was moved by I. Roberts and seconded by T. Burstein that the July 2021 consent agenda (list of checks written, monthly financial report, cardmember detail, cardmember summary, lists of checks to be written, and Treasurer's Report) be approved. The motion passed via voice vote.

Village Representative's Report—C. Lauterbach reported.

Town Representative's report— No report, D. West was unable to attend the meeting.

Palmyra-Eagle School District—D. Gordhamer reported

Director's Report-A. Chase distributed her report ahead of time.

June was a good month, numbers are looking good, overdrive is being used. Several programs have been going on, both in person and virtual. Farmers' Market has been doing well. A. Chase is taking a class on managing part time employees through UW.

Other business:

Waukesha County Certification of Standards - a motion to approve these standards was made by I. Roberts and seconded by T. Burstein. Signed by N. Wilhelm and Library Director A. Chase. Will be sent to Bridges Library System ahead of the August 31 deadline.

Notification of General Records Adoption -- motion made by B. Gunderson and seconded by C. Shamsi. Signed by Library Director A. Chase and sent to the State Archivist, Wisconsin Historical Society.

President's Report – Job descriptions are coming along thanks to C. Dressel and B. Gunderson. They are planning to have them ready to review at next month's meeting. They have received very good feedback during the writing and review process from the staff.

Bridges Library System Report - State budget was passed and \$2.5 million was allocated for local and regional libraries. July Bridges meeting will begin to show how this money will filter into the libraries.

Eagle Nature Trail – Getting some UW students back as volunteers. EES School has been very engaged with the trail. Photo contest is well under way, the contest ends August 31st at 5:00pm. Photo judging will be done early September with a reception to take place on September 24th 5:30-6:30pm to display all photos received and the top 3 photos in each category will win a prize.

COVID-19 update- No changes in procedures. The library hours are M - F, 9am - 6 pm, and Saturdays, 9 am -12 pm.

Future agenda item: job descriptions, preliminary budget

The next meeting will be August 9, 2021.

It was moved by I. Roberts, seconded by T. Burstein for the meeting to be adjourned. The motion passed via voice vote, and the meeting was adjourned at 7:16pm.

Debbie Gordhamer
Secretary