

Alice Baker Memorial Public Library  
820 East Main Street  
Eagle, WI 53119  
Board of Trustees Agenda  
Monday, July 9, 2018  
6:30 p.m.

*Approved Minutes*

**Present:** M. Feye, N. Wilhelm, D. Williams, T. Burstein, D. West, A. Chase, B. Gunderson, J. Johnson and C. Shamsi

**Absent:** M. Lepperd

1. **Call to order:** Meeting was called to order at 6:30pm by Vice President N. Wilhelm.
2. **Pledge of Allegiance**
3. **Introductions**
4. **Approval of agenda:** A motion to approve the agenda was made by B. Gunderson and seconded by J. Johnson. Upon voice vote, motion carried.
5. **Approval of Minutes from April 9, 2018:** A motion to approve April 9, 2018 minutes was tabled.
6. **Approval of Minutes from June 11, 2018:** A motion to approve June 11, 2018 minutes was made tabled.
7. **Consent Agenda:** A motion to approve the consent agenda was made by T. Burstein and seconded by D. West. Upon voice vote, motion carried.
8. **Village Representative's Report:** M. Lepperd absent, nothing to report at this time.
9. **Town Representative's Report:** D. West shared with the board Sprague Road's phase 1 is completed and is under Phase 2 construction. He also shared Mailman Road has a couple things going to be done with it.
10. **Director's Report:** A. Chase provided documents with numbers on circulation. Circulation was done a bit; Ali stated that was the case across the board with many libraries.
11. **Other Business**
  - a. **Action Item – Adopt Village of Eagle Grievance Policy for the library:** Ali shared with board information on adopting Village of Eagle Grievance Policy for the library until the library creates its own. A motion to approve was made by N. Wilhelm and second by T. Burstein. Upon voice vote, motion carried.
  - b. **Action Item – Waukesha County Library Standards Certification:** No motion to approve. N. Wilhelm signed document provided by A. Chase.
  - c. **PLSR Update – Preliminary Framework Release:** A. Chase shared with the board an email will be sent to board members for comments to be made if members desire to.
  - d. **Report – from Bridges Library System meeting on June 19:** A. Chase shared the meeting in June touched on many things. It was a beneficial meeting with good things moving forward.

- e. **PLSR Update– Feedback on Model Y and Model W Needed:** A. Chase shared information with the board on power point slides.
- f. **Discussion and possible action regarding strategic planning:** N. Wilhelm will talk more about draft at the August Library Board meeting.
- g. **Report – Eagle Nature Trail:** N. Wilhelm shared the next meeting for the Eagle Nature Trail will be on the July 21<sup>st</sup>.

12. **Future Agenda Items:** none

13. **Next meeting date:** Monday, August 13, 2018

14. **Adjourn:** C. Shamsi moved to adjourn meeting and T. Burstein seconded at 7:34pm. Upon voice vote, motion carried.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Town or Village may be in attendance at the above stated meetings to gather information. No action will be taken by any governmental body at the above stated meeting other than the Library Board. Please be advised that it is possible that the order of items on this agenda may be altered.