

Alice Baker Memorial Library
Trustee Meeting
August 10, 2020
approved Minutes

The August meeting of the Alice Baker Memorial Library Board of Trustees was called to order at 6:30 pm by President, Nancy Wilhelm. The meeting was held via zoom. Present were: N. Wilhelm, T. Burstein, I. Roberts, C. Shamsi, B. Gunderson, D. Williams, D. Gordhamer, C. Lauterbach, Trustees and A. Chase, Director. Absent was D. West. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by Wilhelm, seconded by Burstein and passed that the proposed agenda be adopted. It was moved by Lauterbach, seconded by Roberts and passed that the minutes of July 13 be approved as distributed. It was moved by Gunderson, seconded by Gordhamer and passed that the consent agenda, consisting of the list of checks written, the Library monthly Financial Report, the Cardmember Summary, list of checks to be written and Treasurer's report be approved. Prior to passage, we were told that Irene and Nancy have reviewed the bank charges by Chase. The Town is our fiscal agent and when banks accounts were changed due to the close of the Chase Branch in Eagle, all changes were not initially made in Quik Book. Everything is now correct.

Village Representative's Report—Lauterbach reported that the Village Board will not meet until Thursday. At that time, they will begin the budget process.

Town Representative's Report—none

Palmyra-Eagle School Report—Gordhamer reported that there will be an Open House on August 27. She will check to see if the Library can have a presence there. School will be open 5 days per week starting September 8, masks will be distributed to all, there will be after school care and there will be all day 4 K available.

Director's Report—Chase reported that she is still catching up from vacation. The library is making a V shaped recovery from our spring closure. When school start up, the library will open to one family at a time. Wilhelm reported that the building now has a spray air conditioner (to cleanse the air, not cool it) and copiers have been serviced. Bridges is waiting on state numbers to be able to determine their level of support. The summer reading program will end with prize drawings on September 1. Curbside pickup continues. There are bundles of books ready for self-pickup. The library is currently open 5 days per week, 8 hours per day. The employees are accomplishing in that time what was previously done in 10 hours per day plus half a day on Saturday. At this point we have checked out 60% of what was checked out last year.

Bridges Board—the budget was the topic of their July meeting.

Donations—Roberts reported that she has set up a system to track donations.

Nature Trail—the photo contest is in process. There has been some vandalism on the trail. It is being repaired. There are a lot of invasives.

Future Agenda Items: Rich Spurrell, Village Board President has asked to be put on the Library Board's agenda for September. He would like to have a "discussion with the library board regarding the windows and carpet in the library". His intent is to see what might be done from the building aspect, not from the library's aspect. Rich's intent is to have an idea at this point for Village Municipal Building budget purposes.

The next meeting is September 14. Whether it is zoom or in person will be determined later. Moved by Roberts, seconded by Burstein that the meeting be adjourned.

Diane Williams
Secretary