

Alice Baker Memorial Public Library
820 East Main St.
Eagle, WI 53119
Library Board Meeting
Monday, August 9th, 2021
6:30 p.m.

APPROVED MINUTES

The August meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:30 pm. Present were: Trustees: N. Wilhelm, C. Dressel, B. Gunderson, D. Gordhamer, C. Lauterbach, C. Shamsi, I. Roberts, T. Burstein, D. West, and Library Director A. Chase. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by T. Burstein, seconded by B. Gunderson that the minutes of the July 12, 2021 meeting of the Board be approved as distributed.

B. Gunderson requested to amend the agenda to add line item 9.E. to include library board personnel committee meeting agenda and minutes

It was moved by B. Gunderson and seconded by T. Burstein that the August 2021 consent agenda (list of checks written, monthly financial report, cardmember detail, cardmember summary, lists of checks to be written, and Treasurer's Report) be approved. The motion passed via voice vote.

Village Representative's Report—C. Lauterbach reported.

Town Representative's report— D. West reported.

Palmyra-Eagle School District—D. Gordhamer reported

Director's Report-A. Chase distributed her report ahead of the meeting.

July circulation was the best this year so far. From Jan 2019 - July 2019 vs Jan 2021 - July 2021 just down 13%. Library now owns 10 hotspots (4 just arrived, to bring it up to that total). New Eagle community binder to contain things going on in the community. Programming flyers in a binder up at the front desk so it is easier to provide details on programming.

Other business:

President's Report – Will be starting SWOT analysis next month. The trustee event scheduled for Oct 6th is in flux. Need to look at board terms and determine who is up for renewal. RFID system -- is this something we should begin discussing for the library.

Eagle Nature Trail – Won the traveling trophy for the garlic mustard pull a thon. Raised \$3250 in donations.

COVID-19 update- Following CDC guidelines, where everyone should wear masks, it is mandatory for staff.

Future agenda item: SWOT analysis, Budget.

The next meeting will be September 13, 2021.

It was moved by D. West, seconded by B. Gunderson to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. N. Wilhelm -- yes, T. Burstein -- yes, I. Roberts -- yes, C. Shamsi -- yes, B. Gunderson --yes, C. Dressel, D. Gordhamer -- yes, D. West -- yes and C. Lauterbach-- yes. The motion passed via voice vote, and the meeting moved to closed session at 7:06 pm.

It was moved by B. Gunderson, seconded by C. Shamsi to move out of Closed Session at 8:01 p.m. and to reconvene in open session. The motion passed via voice vote, and the meeting reconvened at 8:02 pm.

It was moved by D. West, seconded by C. Lauterbach for the meeting to be adjourned. The motion passed via voice vote, and the meeting was adjourned at 8:02pm.

Debbie Gordhamer
Secretary