

APPROVED MINUTES  
ALICE BAKER MEMORIAL LIBRARY BOARD  
May 11, 2020

The May meeting of the Alice Baker Memorial Board of Trustees was held via teleconference after proper notice was given. The meeting was called to order at 6:30 p.m. by N. Wilhelm, President. Present, on the call were: N. Wilhelm, T. Burstein, I. Roberts, C. Shamsi, B. Gunderson, D. Williams, D. Gordhamer, D. West, M. Rice, Trustees and A. Chase, Library Director. President Wilhelm led us in the Pledge of Allegiance.

**Agenda:** Moved by Roberts, seconded by Burstein that the agenda be approved. Passed.

**Minutes:** It was moved by Rice, seconded by West that the minutes of the March 9, 2020 meeting be approved as distributed. Passed.

**Consent Agenda:** Financial reports, March 31, 2020 It was moved by Gunderson, seconded by Rice that the consent agenda for April be approved. Discussion: Since the library is closed, will we be given leeway in meeting staffing and other goals? The motion passed.

Financial Reports. April 30, 2020: It was moved by West, seconded by Rice that the consent agenda for May be approved. Discussion: The only unusual happening was that the payroll was mistakenly run through Chase bank instead of Waukesha State Bank, creating an overdraft at Chase. The situation has been cleared up now. The motion passed.

Village Report: Rice reported that the current balance in impact fees is \$138,688.74 as of today. Railroad St will be closed by Nov. 2020. The village will not appeal further. Several new businesses will be opening in the village. St. Theresa's has submitted building plans that include a handicapped accessible fellowship hall and kitchen as well as renovations to the church building  
Town Report: West reported road bids are going out with Palmyra for the project on Little Prairie Rd. A flyer has gone out to residents regarding garbage pickup. Large item pickup will be monitored in the future.

Director's report: Alli has been pulling items for pick-up, answering the phone and handling other tasks. Items returned are being quarantined for three days before being handled. People from other areas are driving to Eagle to pick up items. Alli and the staff picked 500 items between Wed and Fri. There will be no in-person programming, but a virtual poetry reading will be held next Friday. Next week there will be a program on Keto diets. Everyone will be offered an opportunity to come back once the library reopens. We currently have 900 hold requests from other libraries. New sneeze guards have been installed in the checkout area.

Nancy commended Alli for increasing staff communications so that everyone has been kept in the loop on all of the changes happening.

**Other Business:**

President's report—Design on a Dime is on hold since schools are closed. Surveys planned for the elections did not happen. Our SWOT plan did not include the current situation. The Eagle School will be staying open. A new superintendent has been hired. The principal at the Eagle school is leaving and the system is interviewing for a new principal.

Bridges: The board will be meeting next week.

Eagle Nature Trail:

Banking—Chase closed the Eagle office without notice, so closing our account became more involved.