

Alice Baker Memorial Library
Trustee Meeting
October 12, 2020
approved Minutes

The virtual meeting of the Alice Baker Memorial Library Board of Trustees met via Zoom on October 12, 2020. Nancy Wilhelm, President, called the meeting to order at 6:31 pm. Present on the call were: Town Representatives, Nancy Wilhelm, Trish Burstein, Irene Roberts, and Crystal Shamsi; Village Representatives Bruce Gunderson and Diane Williams; PEASD Representative, Deb Gordhamer; and Village Board Representative Chris Lauterbach, and Ali Chase, ABM Director. Absent was Dan West, Town Board Representative. Present as a guest was Joeh Barr, an intern at the library and student in the master's program in library science at UW-Milwaukee.

President Wilhelm led the board in the Pledge of Allegiance.

It was moved by Roberts, seconded by Burstein that the **minutes** of September 14 be approved as distributed. The motion passed.

It was moved by Gunderson, seconded by Burstein that the **consent agenda** (list of checks written, monthly financial report, cardmember detail, cardmember summary, list of checks to be written and Board Treasurer's Report) be accepted. The motion passed. Ali reported that the 4th quarter payments were received after October 1 and will be recorded on next month's report.

Village Report: Lauterbach reported the current balance in impact fees is \$146250.41. The village will be replacing the current warning siren. The squad car has been paid off. The Board is asking the Public Service to review water rates. They are hoping to lower the rates. There are no plans for a gate on Pleasant St. prior to 2023. The Board feels that is unacceptable.

Town Report: There was no Town Report as the Board is holding a budget meeting tonight.

School Report: There are some problems dealing with new protocols.

Director's Report: In Sept. our items checked out was 0.52% below 2019's number. Alice Baker library is the only library in the Bridges system to increase their overdrive usage in September over August. Alex is now providing support work for Maria's on-line offerings. This includes recording storytimes and bedtime stories. Nancy asked Alli to include numbers from September's programming in next month's report. The library received a new state directive to reduce the quarantine period to 48 hours. Libraries have the ability to keep a longer quarantine period. Alli is reviewing this.

Other Business

Board President: Wilhelm commended the outstanding staff for the way that it is handling all of the challenges and continuing to serve our patrons.

Bridges Library System: Wilhelm reported that the budget is now complete. Help Now is a new resource sponsored by Bridges that provides homework assistance to students.

Eagle Nature Trail: Wilhelm reported that the Nature Trail Photo Contest was an absolute success. Our own Bruce Gunderson's butterfly photo was runner-up in the People's Choice category. The committee will meet in October and November and then will be off for several months.

Covid 19 Current and Future Plans: We have opened the children's aisle. Three libraries in Jefferson County (Whitewater, Lake Mills and Jefferson) have gone to curbside only service. We are not seeing a lot of children in the library. We still have grab and go books available. We will have another grocery giveaway for checking out books.

Strategic Planning: We will be reviewing our strategic plans at future meetings.

Library By-Laws: The requirement for co-signers on all checks and the bonding of the Treasurer was discussed. Both of these are contained in the suggested By-Laws contained in the State Statutes.

Our next meeting is November 9. It was moved by Roberts, seconded by Burstein that the meeting be adjourned. The meeting was adjourned at 7:25 pm.

Diane Williams
Secretary