

Alice Baker Memorial Library  
Trustee Meeting  
September 14, 2020  
approved Minutes

The September meeting of the Alice Baker Memorial Library Board of Trustees was called to order at 6:30 pm by President, Nancy Wilhelm. The meeting was held via zoom. Present were: N. Wilhelm, T. Burstein, I. Roberts, C. Shamsi, B. Gunderson, D. Gordhamer, C. Lauterbach, Dan West, Trustees and A. Chase, Director. Absent was D. Williams.

1. Call to order  
Board President N. Wilhelm called the meeting to order at 6:31 p.m.
2. Pledge of Allegiance as led by N. Wilhelm
3. Approval of Minutes from August 10, 2020 meeting  
T. Burstein made a motion to approve the Minutes from August 10, 2020 and C. Lauterbach seconded. Upon voice vote, the motion carried.
4. Rich Spurrell, Village President: Discussion regarding the ABML windows and carpet. Village President Rich Spurrell said there are windows that may need replacing along with carpeting. He asked if the Library is planning remodeling/expansion in the near future, specifically in relationship to replacement of carpeting. N. Wilhelm explained a "Design on a Dime" project has been initially discussed, however the feasibility study was put on hold. R. Spurrell mentioned perhaps putting money aside for the library, and the Board agreed as thorough planning needs to take place for capital improvements.
5. Consent Agenda
  - a. Lists of checks written
  - b. Library Monthly Financial Report
  - c. Cardmember Detail
  - d. Cardmember Summary
  - e. Lists of checks to be written
  - f. Treasurer's ReportB. Gunderson made a motion to approve the consent agenda and T. Burstein seconded. Upon voice vote, the motion carried.
6. Village Representative's Report:  
Village Trustee C. Lauterbach reported that the Village has started to work on their budget.
7. Town Representative's Report:  
Town Supervisor D. West reported that a road will be redone (October 22) and a bee ordinance went through.
8. PEASD Report:  
D. Gordhamer stated that Dr. Todd Gray will be the new PEASD District

Administrator. There was a positive COVID case identified at Eagle Elementary and the 4th and 5th graders were sent home to quarantine for two weeks.

9. Director's Report:

Report: Alli said the August circulation was good -- like part of a V shaped recovery as we were only down 296 items over the same month in 2019, - 8.78%. The library is offering virtual programs and small adult in-person programs.

10. Other Business:

Report: Board President N. Wilhelm announced Diane Williams will not seek another term as an ABML Trustee. She asked for recommendations for her replacement and must be a Village of Eagle resident. Wilhelm indicated she would form a nominating committee for the 2021 Officers to be elected at the December Annual Meeting.

Report: Bridges Library System

Report: Eagle Nature Trail

11. COVID-19 Current Plans and Future Plans - Discussion and Possible Action

12. Action Item -- Proposed Library Budget for 2021

B. Gunderson moved to approve the 2021 Budget, Second by I. Roberts, Motion carried.

13. Action Item -- Distribute Minutes from 9-9-2020 meeting

B. Gunderson indicated no action was needed.

14. Discussion and possible action of Director's Goals 2020 – 2021

B. Gunderson moved we approved the Director's Goals for 2021, second by N. Wilhelm, Motion Carried.

15. Future Agenda Items: Preparation for Annual Meeting in December, Review of Strategic Plan, Bylaws Review

16. Next Meeting Date: Monday, October 12, 2020 and will be virtual via Zoom

17. Adjourn

T. Burstein made a motion to adjourn and it was seconded by D. West. The meeting adjourned at 7:44 p.m.