

April 11, 2022 – Director’s Report to Trustees

Residents	JANUARY	FEBRUARY	MARCH
2022	1894	1856	2197
2021	1398	1950	2442
2020	2806	2572	1688
2019	2439	2354	2411
2018	2495	2247	2539
Crossover Borrowing (COB)			
2022	314	290	283
2021	117	148	254
2020	148	225	174
2019	164	135	226
2018	203	185	276
True Non Resident (TNR)			
2022	372	344	396
2021	191	272	371
2020	517	355	228
2019	404	467	683
2018	407	334	276
Intersystem Loans			
2022	363	328	301
2021	141	274	484
2020	380	292	415
2019	410	359	460
2018	374	353	401

- COB – THOSE LIVING IN WAUKESHA COUNTY WITH A LIBRARY
- TNR – THOSE LIVING IN WAUKESHA COUNTY WITHOUT A LIBRARY

Circulation:

- In March 2022 – 1382 items were circulated to Town of Eagle residents and 815 items to Village of Eagle residents.
- JAN/MAR 2021/JAN/MAR 2022 -- +896, 11.14%
- MAR 2021/MAR 2022 – -374, -10.53%

Overdrive:

MAR 2022 -- 773

Programming:

- April 6 -- Cooks and Books – 7 adults

Here is what Alex most recently worked on:

Tue, Mar 29

1.50 hours: Bedtime Stories analysis, research, and rehearsal

Wed, Mar 30

1.00 hours: Bedtime Stories

Thu, Mar 31

2.00 hours: April program setup

Fri, Apr 1

1.00 hours: Hue Love Reading statistical analysis

Sun, Apr 3

4.00 hours: April program setup, Hue Love Reading supply restocking and engagement metrics

Mon, Apr 4

1.00 hours: Bedtime Stories analysis and rehearsal

Wed, Apr 6

1.00 hours: Bedtime Stories

Thu, Apr 7

0.50 hours: Hue Love Reading participant prize correspondence

Upcoming Programs:

- Bedtime Stories, Gambit Games, Storybook Stroll (April)
April 12 – What’s Brewing at Old World Wisconsin? - - 6:30 – 7:30 p.m.
- April 14 – Poetry Party Memory Café
- May 4 – Cooks and Books – 6 – 7:30 p.m.
- May 10 – Bingo and Wii Bowling for Adults – 10 a.m. – 12 p.m.
- May 11 -- WDNR Fisheries Mgmt., “We Make Fishing Better” – 6:30 – 7:30 p.m.
- May 16 -- Keeping your cool! How to keep you and you horse cool in the summertime! (hybrid) – 7:00 – 8:00 p.m.
- May 17 – Lunch and Learn: A Presidential Love Story – 12 – 1 p.m.
- May 20 – GEL (Games @ Eagle Library) – 4:00 – 6:00 p.m.

Staff Training:

Members of the Kettle Moraine Fire District trained the Director and six staff members on fire safety, tornado safety, active shooter (brief training by the Village of Eagle Police Chief), and blood borne pathogens. They also spoke briefly on how to wipe down surfaces correctly and some other mitigation strategies for COVID.

SLP Solicitation letters and Thank You letters and FB recognition:

Director Chase has been writing letters to solicit funds toward prizes/gift cards/programs during the summer. We’ll be following the theme of “Oceans of Possibilities”. Donna Fanshaw, F.A.B.L.E. Treasurer, has written checks to the library for all the checks made out to F.A.B.L.E. Director Chase has written thank you letters and posted on Facebook on the library’s page to recognize donors. Bridges Library System has started to send coupons for prizes and those donors have also been recognized on the library’s Facebook page.

WAPL Conference:

The conference will be held May 11 – May 13 at the Ingleside Hotel in Pewaukee. Director Chase plans to attend on May 12 and May 13. Please let me know if you would be interested in attending.

Cataloging:

Director Chase is ordering materials, creating "On Order" records, and also cataloging all items that come into the library. She is working with Beth Bechtel of the Bridges Library System.

Youth Services Librarian position:

Director Chase drafted the position announcement for the Youth Services Librarian position and posted it on the web site, with Bridges Library System, throughout the state, on linkedin.com, on Indeed. Director Chase has started to work on interview questions as well as a rating sheet to be used with each candidate. Director Chase has been receiving applications, cover letters and resumes and will meet with Karol Kennedy on April 13 to review applicants and talk about next steps. It is anticipated that there will be "first interviews" on Zoom and then second interviews in person. There are about 8 candidates and they are well qualified.

Eagle Elementary School:

Director Chase has been invited to read stories to 4k on April 13 and again in May (maybe outside on the Trail) along with a visit in May from the 4k to the library.

Director Chase is coordinating 5k visits in early May for first library cards with the 5k teachers.

Director Chase is working with Beth Dobberstein (art teacher at EES, Eagle Nature Trail member) on a kaleidoscope garden art sculpture project. Grant applications for \$500 to the DNR and a Young Conservationist Program grant (\$300) have been submitted as well as a request to Generac for support. The Eagle Nature Trail is the sponsor.

Meetings:

Director Chase attended the Village Board meeting (Mar 10) , the Town Board meeting (Mar 16), a F.A.B.L.E. meeting (Mar 23_) and the APL meeting (Apr 8)