February 9, 2023 – Director's Report to Trustees

Residents	NOVEMBER	DECEMBER	JANUARY	
2023			2015	
2022	2092	1592	1894	
2021	1905	1885	1398	
2020	1996	1319	2806	
2019	2598	2368	2439	
2018	2338	2229	2495	
Crossover				
Borrowing (COB)				
2023			339	
2022	415	318	314	
2021	283	195	117	
2020	165	139	148	
2019	88	84	164	
2018	93	91	203	
True Non				
Resident (TNR)				
2023			338	
2022	314	265	372	
2021	406	295	191	
2020	254	176	517	
2019	472	294	404	
2018	374	413	407	
Intersystem				
Loans				
2023			274	
2022	312	296	363	
2021	363	322	141	
2020	324	180	380	
2019	411	383	410	
2018	278	354	374	

- COB THOSE LIVING IN WAUKESHA COUNTY WITH A LIBRARY
- TNR THOSE LIVING IN WAUKESHA COUNTY WITHOUT A LIBRARY

Circulation:

• In January 2023 – 1068 items were circulated to Town of Eagle residents and 947 items to Village of Eagle residents.

Overdrive:

December 2022 - 837

Computer Usage:

January 2022 – 14 (TEA), 4 (VEA), 9 (Other)

Programming:

Jan 10 – Bingo for Adults – 7 adults

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Jan 10 – Wii Bowling for Adults – 6 adults
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Jan 10 – Wings of Fire Club – 6

Jan 11 – Adult Crafting – 6 adults

Jan 11 - Teen CPR - 2 teens

Jan 12 – Memory Café – 3 adults

Jan 13 - Cooks and Books movie - 9 adults

Jan 18 – Art Workshop - -13

Jan 20 – Storytime 25 kids, 2 adults

Jan 24 – Eagle Elementary Literacy Night – 62

Feb 6 – Wings of Fire Book Club – 2

Feb 7 - Chess Club -- 4

Feb 8 - Cooks and Books - 10

Feb 9 - Adult Crafting -- 4

Technology (RFID update):

We have received 3 Envisionware Disc Readers and have ordered the software. Shawn Carlson from Bridges Library System will help us to install the software.

Each pad will require the RFID software

That software costs \$195 per pad – Here is a description of the software

"Provides integration with circulation clients, encoding, tag query, and RFID-enabling of ILS-specific self service circulation stations as well as control of the EnvisionWare Media Case Controller (EMC2) for simultaneous checkout and case unlock for all OneTime cases. Administer settings via a browser with the included CloudConnect online subscription

- Natively integrates with:
- --- Polaris Staff Client, LEAP, and Express Check using Polaris RFID API
- --- Innovative Millcirc, Sierra and Express Lane using III Item Status API
- --- SirsiDynix Symphony circulation client using Symphony RFID API
- Integrates with TLC, Amlib, Softlink, Horizon, Evergreen and other ILS circulation clients using Universal Interface"

From Envisionware on 2-13-2023: The software is located in the customer center. Once you login to the customer center, go to the software and documentation tab. Then go to the CSI: EnvisionWare RFID Software Suite Tab. There is where you will find the software.

This was an unbudgeted expense for 2023 but I used Reserve Fund Technology dollars (almost \$1500) to pay for this.

We have received tags now from Bridges. I also purchased a tagging dispenser from Jefferson Public Library.

Mellanie Mercier has added me to an RFID listserv,

Next steps: Get software loaded on computers. Figure out where the tagging will happen. Staff training.

Udemy:

A few notes as we start Udemy:

- 1. if you need support, the email is galeelectronicaccess@cengage.com
- 2. There is an app, Udemy Business, this document shares tips on how to utilize the app: https://support.gale.com/doc/udemy-tips-app.

Upcoming Adult Programs:

- Bingo/Wii Bowling for Adults on February 14
- Cooks and Books on March 8
- Bingo/Wii Bowling for Adults on March 14
- Bingo/Wii Bowling for Adults on April 11
- Cooks and Books on April 12
- Memory Café on April 13
- Lunch and Learn: Maximize Your Medicare Benefits on April 18

Food Drive

Sponsored by the Eagle Lions and Eagle Lioness Lions Clubs. The non-perishable food items will help the Eagle Food Pantry stock their shelves. THE ENTIRE MONTH OF MARCH. Bring your non-perishable food items to the Alice Baker Library, 820 E. Main Street, Eagle, WI 53119. The library is open M - F, 9 am -6 pm and Saturdays, 9 am -12 pm.

Free Vision Screening

The Eagle Lioness Lions will be in the Eagle Municipal Building to do free vision screening for children 3 - 14 years of age on Saturday, March 4 from 9:00 a.m. - 12:00 p.m.

Trying To Set Up:

- Sheep to Shawl show the steps of wool processing. We start with talking about historic sheep breeds and offer a sheep skin for people to feel. We then go into shearing, picking, and cleaning wool. Attendees can help card the wool, and then watch a facilitator spin on a historic wheel. If time, we also go into knitting, crocheting, and weaving wool yarn. With Old World Wisconsin. (March?)
- Book release celebration for Laurie Lawlor (with the Eagle Nature Trail?) (April?)
- April Memory Café in Eagle maybe on the theme of baseball?
- "Meet and Greet"(s) for new legislators due to redistricting

Director Schedule: Each time the work schedule for staff e-mail is sent out every two weeks it includes my schedule (subject to change) as well. I indicate when I expect to be in the library and at meetings/training/medical appointments. The Youth Services Librarian is in charge when the director is absent or the senior staff person on each shift. All staff know how to reach me (text, email, phone) and all know who to call in case of different emergencies (i.e. plumber, etc.). I do not have the appointment set up yet with the orthopedist. I am planning to take no vacation days before March 13.