

## **Alice Baker Memorial Public Library**

820 East Main Street  
Eagle, WI 53119  
Board of Trustees Agenda  
Monday, March 13, 2023

### **APPROVED MINUTES**

The March meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:30 p.m. Present were: President Nancy Wilhelm and Trustees: S. Blue, T. Burstein, C. Dressel, B. Gunderson, C. Lauterbach, I. Roberts, P. Symons, D. West, Library Director A. Chase, and Library Staff Member Ash Lee Simons. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by C. Dressel and seconded by B. Gunderson that the minutes of the February 13, 2023, meeting of the Board be approved as distributed. The motion passed via voice vote.

It was moved by T. Burstein to approve the consent agenda (list of checks written, monthly financials report, cardmember detail, cardmember summary, lists of checks to be written and treasurer's report), seconded by C. Dressel. The motion passed via voice vote.

I. Roberts reported that she and A. Chase conducted a review of the 2022 Eagle Nature Trail account, which currently holds \$6,141.29. Funds were trackable and handled properly. However, Nature Trail funds are co-mingled with library funds, making it appear that Nature Trail monies are taxpayer-funded. They are not. A. Chase will investigate setting up a separate Nature Trail checking account.

**Village Representative's Report**—C. Lauterbach reported the village has scheduled a board of review to evaluate homeowners' property assessments. Reviews will be conducted May 10. The village is also reviewing invoices related to the new police department building, and bids for Markham Road maintenance.

**Town Representative's Report**—D. West reported that Markham Road maintenance from Highway LO to the village line will be up for approval.

**MASD Representative's Report**—S. Blue reported that it's a very busy time for district schools with listening sessions as well as upcoming musicals, concerts, and other events. Spring break is March 25-April 2.

**RFID Project Update**—A. Chase reported that staff has begun the process of identifying items to be weeded or replaced ahead of tagging.

**Strategic Planning**—N. Wilhelm sent out the plan prior to the meeting. The plan shows where we are and where we want to go. It was moved by B. Gunderson and seconded by C. Dressel to adopt the plan. The motion passed via voice vote.

**Director's Report**—A. Chase sent out her report prior to the meeting. A. Simons presented calendars for summer youth programming and drop-in activities.

**ABML 2022 Annual Report**—N. Wilhelm reported that although the annual report has been approved by the system, one number must be corrected. The amended report will be finalized in April.

**Board President Report**—N. Wilhelm reported on the system's Gale courses, free online classes that are accessible through library cards.

**Other Business**—D. West suggested that the next CD to mature at Citizen's Bank be moved to the Board's checking account to purchase an I-Bond with these funds, if possible. It was moved by T. Burstein and seconded by C. Lauterbach to approve this action. The motion passed via voice vote.

**Future Agenda Items**—Nature Trail funding, Annual Report.

**Next Regular Board Meeting**—April 10, 2023.

It was moved by D. West and seconded by I. Roberts for the meeting to be adjourned. The motion passed via voice vote, and the meeting was adjourned at 8 p.m.