

Alice Baker Memorial Public Library

820 East Main Street
Eagle, WI 53119
Board of Trustees Agenda
Monday, July 10, 2023

APPROVED MINUTES

The July meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:26 p.m. Present were: President Nancy Wilhelm and Trustees: T. Burstein, B. Gunderson, Jodie Kujawa, C. Lauterbach, I. Roberts, J. Rozinski, and P. Symons; Library Director A. Chase, and Library Staff Member Ash Lee Simons. Board member C. Dressel was excused. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by I. Roberts and seconded by T. Burstein that the minutes of the June 12, 2023 meeting of the Board be approved. The motion passed by voice vote.

N. Wilhelm introduced the new MASD Library Board Representative Jodie Kujawa, Library Technology Specialist at Section Elementary School in Mukwonago.

It was moved by B. Gunderson to approve the consent agenda (list of checks written, monthly financials report, cardmember detail, cardmember summary, lists of checks to be written and treasurer's report), seconded by C. Lauterbach. The motion passed by voice vote.

I. Roberts reported that the Eagle Nature Trail bank account is now separate from the library's accounts.

Village Representative's Report—C. Lauterbach reported that this is a quiet time for the Village. The next meeting is set for July 13.

Town Representative's Report—J. Rozinski reported that licenses were approved for bars and other establishments serving alcohol. In addition, the following appointments were made: Ryan Hajewski, Lake Management District; Chris Mommaerts, Joint Municipal Court; and Sandy Shore, Garbage, Recycling and Compost.

MASD Representative's Report—J. Kujawa reported that Superintendent Dr. Joseph Koch has officially transitioned into his new role. Also, summer school ends this week, and a theater camp will be held at the high school.

Code of Conduct Policy—I. Roberts moved to approve the library's Code of Conduct Policy for patrons. B. Gunderson seconded the motion. The motion was approved by voice vote.

RFID Project Update—A. Chase reported the tagging team is currently tagging travel books and non-fiction.

Security Camera Installation—J. Rozinski reported that the Library Board’s recommendation as to where to locate the camera has been shared with Town Board members, but no further update is available about when the camera will be installed.

Director’s Report—A. Simons shared highlights from the American Library Association conference in Chicago, including networking with other professionals and vendors, learning about intellectual freedom, and hearing a presentation by author Judy Blume. She also reported that 20 teens have signed up for the summer reading program, and work has begun on fall programming.

A. Chase shared that there are 397 summer reading program teen, children and adult participants, the highest numbers she has seen. The Passport program has attracted people from other communities to the library. Visitors also took the opportunity to walk the Nature Trail and check out the kaleidoscope.

Board President Report—N. Wilhelm reported that the Bridges Library System meeting was short, with discussion focused on the Passport program.

Eagle Elementary School students have planted 150 native plants along the Nature Trail as part of a summer program. Professionals have been hired to manage invasive species, funded through a \$500 donation from Laurie Lawlor from the profits from her book, “Restoring Prairie, Woods and Pond – How a Small Trail Can Make a Big Difference.”

F.A.B.L.E. Representative Mary Russell will be part of the library board agenda every two months beginning in August to keep board members up to date on the organization’s activities.

Future Agenda Items—Standard certification.

Next Regular Board Meeting—August 14, 2023.

It was moved by I. Roberts and seconded by T. Burstein for the meeting to be adjourned. The motion passed by voice vote, and the meeting was adjourned at 7:20 p.m.