

## **Alice Baker Memorial Public Library**

820 East Main Street

Eagle, WI 53119

Board of Trustees Agenda

Monday, June 12, 2023

### **APPROVED MINUTES**

The June meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:30 p.m. Present were: President Nancy Wilhelm and Trustees: T. Burstein, C. Dressel, B. Gunderson, I. Roberts, J. Rozinski, and P. Symons; F.A.B.L.E. representative Mary Russell, Library Director A. Chase, and Library Staff Member Ash Lee Simons. Board member C. Lauterbach was excused. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by T. Burstein and seconded by C. Dressel that the minutes of the May 8, 2023 meeting of the Board be approved. The motion passed by voice vote.

It was moved by B. Gunderson to approve the consent agenda (list of checks written, monthly financials report, cardmember detail, cardmember summary, lists of checks to be written and treasurer's report), seconded by T. Burstein. The motion passed by voice vote.

I. Roberts reported that an existing library CD has been rolled over with better terms – 6 percent from the previous 4.22 percent. Also, a new CD has been opened at 4.22 percent, the rate currently offered by an I-Bond, for which the library is not eligible.

**Village Representative's Report**—C. Lauterbach provided a written summary of the June 8, 2023 meeting in advance. Among the Village board's discussion: approval to install beacon lights at St. Theresa's Catholic Church, early review of the 2024 budget, and library impact fees, which are currently at \$184,511.98.

**Town Representative's Report**—J. Rozinski reported that waste pickup went well. More discussion on a security camera for the library is planned for later in the meeting agenda.

**MASD Representative's Report**—N. Wilhelm announced that she has heard nothing from the Mukwonago School District about a replacement for Stephanie Blue, the Board's former Mukwonago School District representative. It is a very busy time for the district, but N. Wilhelm will continue trying to make contact, and identify a new district representative.

**F.A.B.L.E. report**—M. Russell reported on several recent F.A.B.L.E.-supported events, including the June 2 kids' Summer Reading Program kickoff, and noted that a veterans-related event is being discussed. The public coffee hour events at the library have been going on for 30 years.

**Circulation Policy**—C. Dressel moved to approve the Circulation Policy with a minor wording change, and the motion was seconded by T. Burstein. The motion was passed by voice vote.

**RFID Project Update**—A. Chase reported that the tagging team is finishing the adult fiction – holiday section and will begin tagging cookbooks in the nonfiction collection.

**Security Camera Installation**—J. Rozinski reported that the Village is buying two more security cameras and is interested in putting one in the library at no cost. The Board discussed several issues, including that the camera is video only (but will not be able to show computer screens or specific materials being checked out). The Board agreed that the camera would be installed by the entrance. I. Roberts moved to approve the camera's installation, B. Gunderson seconded the motion, and it was passed by voice vote.

**Waukesha County OAK Box Program**—The Board discussed the possibility of locating an Overdose Aid Kit (OAK) box – designed to address the fentanyl crisis – in the library. Boxes include items to assist people who have overdosed. The Board discussed several issues, including staff training and the liability associated with overdose events. A motion to decline locating the OAK box in the library was made by J. Rozinski and seconded by B. Gunderson. The motion was passed by voice vote.

**Director's Report**—A. Chase reported on several programs conducted in May. She also announced that the library has two new hires who will be working through August 31. In addition, A. Simons will attend the ALA conference this month, and Hope Curtis will attend the WLA conference in October. A. Chase has been selected as the 2023 recipient of the Wisconsin Art Education Association's Concerned Citizen of the Year and will receive the award in October.

**Board President Report**—N. Wilhelm reported that it was a quiet month for the Bridges Library System. The Nature Trail photo contest was launched June 1.

**Future Agenda Items**—Code of Conduct.

**Next Regular Board Meeting**—July 10, 2023.

It was moved by T. Burstein and seconded by I. Roberts for the meeting to be adjourned. The motion passed by voice vote, and the meeting was adjourned at 7:29 p.m.