

December 11, 2023 – Director's Report to Trustees

Residents	SEPTEMBER	OCTOBER	NOVEMBER
2023	1850	1823	1708
2022	2346	2107	2092
2021	2278	1938	1905
2020	2381	2326	1996
2019	2418	2536	2598
Crossover Borrowing (COB)			
2023	302	348	327
2022	400	621	415
2021	215	193	283
2020	223	277	165
2019	116	138	88
True Non Resident (TNR)			
2023	432	433	465
2022	332	282	314
2021	405	424	406
2020	320	236	254
2019	341	295	472
Intersystem Loans			
2023	397	371	340
2022	325	350	312
2021	405	375	363
2020	336	452	324
2019	402	429	411

- COB – THOSE LIVING IN WAUKESHA COUNTY WITH A LIBRARY
- TNR – THOSE LIVING IN WAUKESHA COUNTY WITHOUT A LIBRARY

Circulation:

- In November 2023 – 1086 items were circulated to Town of Eagle residents and 622 items to Village of Eagle residents.
- Nov 2022/Nov 2023 -- -293, -9.35%
- Jan – Nov 2023/Jan – Nov 2022 -- -1115, -3.22%

Overdrive:

November -- 839

Computer Usage:

November 8 – Town of Eagle (9) Village of Eagle (8) Other (2)

Programming:

November 16 – Adult Crafting – 9 adults

November 17 – Mah Jongg – 3 adults

December 1 – Mah Jongg – 2 adults
December 8 – Open Jam Night – 2 adults

November totals

0-5 In-house: 2 events, 8 attendances
0-5 Outreach: 1 event, 20 attendances
6-11 In-house: 4 events, 21 attendances

Cumulative TOTALS

0-5 in house: 22 events, 223 attendances
0-5 Outreach: 14 events, 280 attendances
6-11 In-house: 68 events, 410 attendances
6-11 Outreach: 4 event, 525 attendances
General Outreach: 4 events, 425 attendances
Teen In-House: 20 events, 88 attendances
Child Passive: 13
Teen Passive: 16

Some of the Upcoming Programs:

December 15 – Mah Jongg
December 15 – Caroling in Eagle

Please see the web site for programming information.

Tagging: The tagging team is working in Adult Nonfiction. The library will be closed on Saturday, December 23 for tagging.

Library Improvements: One of the staff suggestions that came out of the November staff meeting concerned how difficult it was for people with walkers and wheelchairs to access the Large Print collection. Alli, Hope, Nancy and Sarah helped to move all of the Large Print collection in one day to a new spot.

2. Some of the money donated by the Eagle Yacht Club was used to purchase non-fiction shelf dividers for the Adult and Children's collections. Another way to improve access.

3. We will be devising a new way to show customers what the newest videos are in the collection. This is in response to customer feedback and came from a staff member as part of the Staff Training.

Technology: The library will be renewing the contract with Taylor Computer Services of Hartland. They push weekly patches and updates to all computers in the library and monitor for threats.

2. The Director and staff continue to have cybersecurity training each month.

Director Vacation: Director Chase will be out of state December 21 -28. Ash Lee Simons will be the "librarian in charge" while Alli is away.

Staff Meeting: A staff meeting was held on November 14 from 12:00 – 2:00 p.m. The next staff meeting will be in January 2024.

Staff Training: There was staff training on Friday, December 8. Emily Heller from the Bridges Library System trained staff in Marketing and then staff and the Director made a video related to library cards. It may be posted on Facebook in January.

Annual Staff Reviews: Annual staff reviews will be completed before the end of 2023.