January 8, 2024 – Director's Report to Trustees

Residents	OCTOBER	NOVEMBER	DECEMEBER
2023	1823	1708	1699
2022	2107	2092	1592
2021	1938	1905	1885
2020	2326	1996	1319
2019	2536	2598	2368
Crossover Borrowing (COB)			
2023	348	327	358
2022	621	415	318
2021	193	283	195
2020	277	165	139
2019	138	88	84
True Non Resident (TNR)			
2023	433	465	367
2022	282	314	265
2021	424	406	295
2020	236	254	176
2019	295	472	294
Intersystem Loans			
2023	371	340	265
2022	350	312	296
2021	375	363	322
2020	452	324	180
2019	429	411	383

- COB – THOSE LIVING IN WAUKESHA COUNTY WITH A LIBRARY
- TNR – THOSE LIVING IN WAUKESHA COUNTY WITHOUT A LIBRARY

Circulation:
- In December 2023 – 1093 items were circulated to Town of Eagle residents and 606 items to Village of Eagle residents.
- Dec 2022/Dec 2023 -- +218, 8.82%
- Jan – Dec 2022/Jan – Dec 2023 – -897, -2.42%

Overdrive: December 2023 – 882; Overdrive total 2023 – 10,196

Computer Usage: Jan – Nov 2023 total 209 (TEA) 144 (VEA) 79 (Other)
            * December – not yet tabulated

Programming:
December 12 – Bingo – 6 adults
December 12 – Wii Bowling – 5 adults
December 14 – Adult Crafting – 11 adults
December 15 – Mah Jongg – 4 adults

December 15 – Caroling in Eagle – 26
January 5 – Mah Jongg – 2 adults

December totals
0-5 In-house: 2 events, 8 attendances
0-5 Outreach: 1 event, 40 attendances
6-11 In-house: 4 events, 32 attendances

Cumulative TOTALS
0-5 in house: 24 events, 231 attendances
0-5 Outreach: 15 events, 320 attendances
6-11 In-house: 72 events, 442 attendances
6-11 Outreach: 4 event, 525 attendances
General Outreach: 4 events, 425 attendances
Teen In-House: 21 events, 91 attendances
Child Passive: 20
Teen Passive: 16

Some of the Upcoming Programs:
*please check the web site for upcoming programs

Technology: We have renewed the contract with Taylor Computing. We have also paid a maintenance fee to Envisionware.
We have been helping people print out return shipping labels, learn how to download audio or ebooks, how to get into email, how to search the catalog, create an email, upload a job application, format and upload resumés.

Tagging Project: The tagging team is currently tagging in adult nonfiction – Oversized books. We put in an order for 16,000 RFID tags with Bridges.

New magazine/literature spinner: We were able to purchase a new magazine/literature spinner. Sarah has been reorganizing the brochures, etc. that are displayed in the library.

Staff Meeting: A staff meeting was held on November 14 from 12:00 – 2:00 p.m. Staff suggested that it was hard to get around with a walker or wheelchair to look at all of the large print books. Alli and Hope, Sarah, and Nancy shifted all of the large books to put them in one row. Megan suggested we identify new dvds so that will be new for us. Many library customers ask about the newest movies.

Staff Training: There was staff training on Friday, December 8. Emily Heller from the Bridges Library System trained staff in Marketing and then staff made a video related to library cards. Emily is still working on the video.

Annual Staff Reviews: Annual staff reviews will happen in early January 2024.