

Alice Baker Memorial Public Library

820 East Main Street

Eagle, WI 53119

Board of Trustees Agenda

Monday, December 11, 2023

APPROVED MINUTES

The December meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:04 p.m. Present were: President Nancy Wilhelm and Trustees: T. Burstein, C. Dressel, B. Gunderson, J. Kujawa, C. Lauterbach, I. Roberts, J. Rozinski, and P. Symons; Library Director A. Chase, and Library Staff Member A.L. Simons; and Nature Trail Representative K. Ackroff. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by B. Gunderson and seconded by C. Lauterbach that minutes of the November 13, 2023, meeting of the Board be approved. The motion passed by voice vote.

It was moved by I. Roberts to approve the consent agenda (list of checks written, monthly financials report, cardmember detail, cardmember summary, lists of checks to be written and treasurer's report), seconded by T. Burstein. The motion passed by voice vote.

Village Representative's Report—C. Lauterbach reported that the caroling event on December 10 went well and was well-attended. The Village Board's next meeting is December 14.

Town Representative's Report—J. Rozinski reported that the joint building committee met to discuss responsible use of the meeting room. N. Wilhelm noted that library staff members are conscientious and follow the rules while conducting library-sponsored functions in the meeting room.

MASD Representative's Report—J. Kujawa reported the district was pleased with the 3,000 questionnaires that were returned as part of the community survey. Overall, respondents were happy with the equality of education and were in support of a middle school referendum.

RFID Project Update—A. Chase reported that tagging is now centered on adult non-fiction. Tagging will continue on December 23 when the library will be closed.

Walking Quorum: Discussion and Possible Action—J. Rozinski brought up a concern that board members avoid Walking Quorums, which would be against Wisconsin Open Meetings Laws. This would include digital correspondence. N. Wilhelm emphasized that the board is non-partisan, mandated to approve the budget and policy, as well as director evaluation. J. Rozinski added that she is in full support of the library.

Director's Report—A. Chase reported circulation was down just 3 percent for 2023. Library staff held a caroling event on December 15. A staff meeting was held November 14, when staff

discussed making the Large Print collection easier to access for people with walkers and wheelchairs. The collection has been moved to a more accessible location. Staff members created a video—planned for posting on Facebook in January—that focused on the benefits of library cards. A. Chase will be out of the state on vacation from December 21-28. A.L. Simons will be the librarian in charge during that time.

Board President's Report—N. Wilhelm reported that the director's evaluation was discussed at the Bridges Library System meeting. She also announced that P. Symons will be the board's FABLE liaison. In addition, she thanked board members for their work during 2023.

Nature Trail—K. Ackroff presented a 2023 year in review outlining the significant achievements and activities related to the Nature Trail. Those include:

- Release of author Laurie Lawlor's book, "Restoring Prairie, Woods and Pond: How a Small Trail Can Make a Big Difference."
- Improved signage
- Earth Day celebrations and events with Eagle Elementary School
- The photo contest, which attracted 23 entries.
- More than 700 volunteer hours valued as much as \$3,400.

Future Agenda Items—None were presented.

Acknowledgment of B. Gunderson's Retirement—N. Wilhelm recognized B. Gunderson, who is retiring from the board this year. He was presented with a resolution thanking him for his years of service.

Next meeting—January 8, 2024.

It was moved by C. Lauterbach and seconded by T. Burstein that the meeting be adjourned. The motion passed by voice vote, and the meeting was adjourned at 7:05 p.m.