

## **Alice Baker Memorial Public Library**

820 East Main Street  
Eagle, WI 53119  
Board of Trustees Agenda  
Monday, October 9, 2023

### **APPROVED MINUTES**

The October meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:28 p.m. Present were: President Nancy Wilhelm and Trustees: T. Burstein, C. Dressel, J. Kujawa, C. Lauterbach, and P. Symons; Library Director A. Chase, and Library Staff Member A.L. Simons, and FABLE Representative Mary Russell. Board members B. Gunderson, I. Roberts, and J. Rozinski were excused. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by T. Burstein and seconded by C. Lauterbach that the minutes of the September 11, 2023 meeting of the Board be approved. The motion passed by voice vote.

It was moved by T. Burstein to approve the consent agenda (list of checks written, monthly financials report, cardmember detail, cardmember summary, lists of checks to be written and treasurer's report), seconded by C. Dressel. The motion passed by voice vote.

**Village Representative's Report**—C. Lauterbach reported that the next meeting is October 12. The board has been focusing on budget issues, including a lengthy meeting on the Kettle Moraine Fire District budget, which has been approved.

**Town Representative's Report**—There was no Town Representative's report.

**MASD Representative's Report**—J. Kujawa reported that the district's community-wide survey to identify taxpayer priorities has been distributed. Upcoming events include a lunch for elementary school students' grandparents, book fairs, and meetings to educate parents about curriculum.

**FABLE Report**—M. Russell reported that FABLE will conduct a week-long book sale beginning November 4, which will include a bag sale. FABLE is also collecting old games and puzzles (electrical and physical). Friday morning coffee hours are continuing.

**RFID Project Update**—A. Chase reported that the team is tagging non-fiction.

**Director evaluation: Discussion and possible action**—The Director's evaluation draft form was presented with two minor changes. A closed session will be held in November to discuss the evaluation.

**Director Report**—A. Chase reported that September circulation was down 1.55 percent compared to September 2022. However, programming has been steady with good attendance. Discussions have been held with the Town of Eagle about the transition to new municipal payroll software. A.L. Simons reported that she and Jodie Kujawa would be attending the school-public library partnerships meeting on October 17 at the Jefferson Public Library.

**Board President Report**—N. Wilhelm reported that the Bridges Library System meeting September 20 was successful. B. Gunderson represented the board at the meeting to meet and greet participants. The meeting's discussion focused on budget. The Nature Trail Photo Contest reception was well-attended. The winner received the book "Restoring Prairie, Woods, and Pond: How A Small Trail Can Make A Big Difference" by Laurie Lawlor.

**Next Regular Board Meeting**—November 13, 2023.

It was moved by C. Dressel and seconded by T. Burstein that the meeting be adjourned. The motion passed by voice vote, and the meeting was adjourned at 6:55 p.m.