

## **Alice Baker Memorial Public Library**

820 East Main Street  
Eagle, WI 53119  
Board of Trustees Agenda  
Monday, February 12, 2024

### **UNAPPROVED MINUTES**

The February meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:34 p.m. Present were: President Nancy Wilhelm and Trustees: J. Ackroff, T. Burstein, C. Dressel, J. Kujawa, C. Lauterbach, I. Roberts, and P. Symons; Library Director A. Chase, and Library Staff Member A.L. Simons. J. Rozinski was excused. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by T. Burstein and seconded by C. Dressel that minutes of the January 8, 2024 meeting of the Board be approved with minor changes. The motion passed by voice vote.

It was moved by T. Burstein and seconded by C. Lauterbach to approve the January 2024 consent agenda (list of checks written, monthly financials report, cardmember detail, cardmember summary, lists of checks to be written and treasurer's report), while work continues on the 2023 financials. The motion passed by voice vote.

**Village Representative's Report**—C. Lauterbach reported that the board approved \$128,654.32 for new playground equipment at the park, with installation set for completion by Kettle Moraine Days. Repaving a portion of Highway 59 is slated for 2026.

**MASD Representative's Report**—J. Kujawa reported the district is celebrating school bus drivers this week. Information sessions regarding the April 2 Town of Eagle referendum vote will be held February 21, March 4, and March 13 at 6:30 p.m.

**FABLE report**—P. Symons reported on the following:

- There was more discussion about ways to celebrate the library's 50<sup>th</sup> anniversary, including special sponsorships, an open house, and a Kettle Moraine Days parade float.
- The Teen Library Council is selling pot pies for the 10<sup>th</sup> Annual Pi Day fund-raiser.
- April 1-6 is the next book sale.
- The first application has been received for the FABLE scholarship program.
- FABLE membership renewal letters are being sent out this month.

**RFID Project Update**—A. Chase reported that tagging is concentrating on the Young Adult section. YA, nonfiction, graphic novels, and paperbacks are completed, and fiction is underway.

**Director's Report**—A. Chase reported that in January, 1,132 items were circulated to Town of Eagle residents and 579 to Village of Eagle residents. This is a decrease of 14 percent for the January 2023-January 2024 period, likely due to the weather. Staff reviews were completed in

early January. The video created by staff was posted on Facebook, which prompted people to come to the library and get library cards.

A.L. Simons reported that she is leaving her position March 1. N. Wilhelm noted the many new and innovative youth programs she has created, and how much she is liked by the community.

**Board President's Report**—N. Wilhelm reported that the library's strategic plan should be updated, and a new SWOT (Strengths/Weaknesses/Opportunities/Threats) analysis may be needed. Board members will receive the last SWOT analysis and provide input as to whether to conduct a new one. The Nature Trail held its first meeting this month. Four UW-Milwaukee students have volunteered to work on the trail.

**Future Agenda Item**—2023 financials.

**Next meeting**—March 11, 2024.

It was moved by C. Lauterbach and seconded by T. Burstein to adjourn into closed session in accordance with Wis. Stats. 19.85(1) (c) & (f) considering employment, promotion, compensation, or performance evaluation of any public employees over which the governmental body has jurisdiction or exercises responsibility. To Wit: Director's Goals. The motion passed unanimously.

It was moved by J. Ackroff and seconded by T. Burstein to move out of closed session. The motion passed unanimously.

It was moved by T. Burstein and seconded by C. Dressel that the meeting be adjourned. The motion passed by voice vote, and the meeting was adjourned at 7:48 p.m.