

Alice Baker Memorial Public Library

820 East Main Street
Eagle, WI 53119
Board of Trustees Agenda
Monday, May 13, 2024

APPROVED MINUTES with amendment

The May meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:30 p.m. Present were Trustees: J. Ackroff, T. Burstein, J. Kujawa, I. Roberts, J. Rozinski, R. Spurrell, and P. Symons; former trustee C. Dressel, Library Director A. Chase, and Youth Librarian M. Michalik. The Pledge of Allegiance was led by N. Wilhelm.

Michelle Michalik was introduced as the library's new Youth Librarian.

It was moved by J. Rozinski and seconded by T. Burstein that minutes of the April 8, 2024, board meeting be approved. The motion passed by voice vote with J. Ackroff and R. Spurrell—who were not in attendance at the meeting—abstaining.

It was moved by T. Burstein and seconded by J. Ackroff to approve the consent agenda (list of checks written, monthly financials report, cardmember detail, cardmember summary, lists of checks to be written and treasurer's report). The motion passed by voice vote.

Village Representative's Report—R. Spurrell reported that the board is working to get the new Village park's playground equipment installed before Kettle Moraine Days in June.

Town Representative's Report—J. Rozinski reported that discussion continues regarding the firearms ordinance. The town planner has resigned.

MASD Representative's Report—J. Kujawa reported that because of the school district's unsuccessful referendum, a survey will be mailed to gauge support for alternatives to address overcrowding issues. High school graduation is set for June 9.

FABLE report—P. Symons reported on the following:

- Two scholarship winners from Palmyra-Eagle and Mukwonago high schools have been selected. Each will receive a \$500 scholarship for continuing education at a university, technical college, or trade school.
- 18 new FABLE memberships have been received, as well as 21 gold certificate participants.
- The next FABLE meeting will be Wednesday, May 29.

Allowable Costs: Discussion and Action—Board members reviewed revenues and expenditures from 2023, as well as those projected for 2024. It was moved by I. Roberts and seconded by P. Symons that the document be approved. The motion passed by voice vote.

Engberg Anderson Architects: Discussion—N. Wilhelm reported that she and T. Burstein met with Engberg Anderson Architects about increasing efficiency in the library space. The firm, which works with libraries both large and small, will present options to the board in 2025. Funds are available for capital improvements.

Director's Report—A. Chase reported on the following:

- In April, 1,202 items were circulated to Town of Eagle residents and 900 to Village of Eagle residents.
- April 2024 showed a 4.63-percent circulation decrease over April 2023; however, there was a 25.20-percent circulation increase from January-April 2024 over the same period in 2023.
- The tagging team is now working on the children's paperbacks section.
- Transition from QB Desktop Pro 2021 to QB Online has been successful.
- The library has received a \$2,000 grant from the Bridges Library System to be used for marketing.
- The Bridges Library System Treasure Adventure will run June 1-August 31.

Youth Services Update—M. Michalik reported on the following:

- 14 programs were conducted from April 15-May 10, including Storytime, Gaming Hour, Earth Day, Lego Club, and Bird Migration.
- 3 school visits were completed.
- An Earth Day celebration was held at the Nature Trail.
- The Summer Reading Program is scheduled to begin June 8.

Board President's Report—N. Wilhelm reported on the following:

- The System is reviewing surveys completed by library staff members.
- The Nature Trail photo contest will be held from June 1-August 31.
- A Village library board trustee is needed.

Carol Dressell Appreciation Presentation—N. Wilhelm presented a resolution certificate to Village library board trustee C. Dressell honoring her contributions to the board, including her work on library staff personnel files and job descriptions.

Future Agenda Items—Engberg Anderson Architects; new Village representative to the library board.

Next meeting—June 10, 2024.

It was moved by J. Ackroff and seconded by I. Roberts that the meeting be adjourned. The motion passed by voice vote, and the meeting was adjourned at 7:29 p.m.