

Alice Baker Memorial Public Library

820 East Main Street
Eagle, WI 53119
Board of Trustees Agenda
Monday, June 10, 2024

APPROVED MINUTES

The June meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:30 p.m. Present were Trustees: J. Ackroff, T. Burstein, J. Kujawa, I. Roberts, J. Rozinski, R. Spurrell, and P. Symons; Library Director A. Chase, Youth Librarian M. Michalik, and Library Staff Member Sarah Lottes Johanson. The Pledge of Allegiance was led by N. Wilhelm.

Approval of the May 2024 minutes was tabled until the July 2024 board meeting because the meeting date was incorrect.

Motion by J. Rozinski to remove Library Monthly Financials Report from Consent agenda; seconded by T. Burstein. Passed with one no vote.

Financial Report tabled until July meeting because of discrepancies in some of the reports.

Consent agenda was approved without Library Monthly Financials Report – Motion to approve T. Burstein, seconded by I. Roberts. Motion passed unanimously.

Village Representative's Report—R. Spurrell reported that the Village board will meet this week. Also, another Department of Public Works employee has been hired.

Town Representative's Report—J. Rozinski reported that a motion to keep the current firearms ordinance was voted down, and plans are in place to draft a new ordinance on recreational firearms. The Town's planner is retiring.

MASD Representative's Report—J. Kujawa reported that 400 students received diplomas at the June 9 Mukwonago High School graduation ceremony. Officials are reviewing input from a district-wide survey.

FABLE Report—P. Symons reported that there are now 28 gold members. The gold member reception will be held from noon-4 p.m. on October 5. The library's 50th anniversary is set from noon-4 p.m. on November 16. A book sale is scheduled for November 4-9.

ABML Public Computers and Internet and Wireless Policy: Discussion and Action—N. Wilhelm reported that the policy is based on the Mukwonago Community Library's policy and has been reviewed by an attorney after concerns were raised about confidentiality and filters. It was moved by I. Roberts and seconded by P. Symons to approve the policy. The motion passed with one no vote.

Calculation of Minimum to Exempt Standards: Discussion—A. Chase reported that this year, the library expects to meet standards that include material expenditures, weekly hours of

operation, full-time employees, collection size, and public computer, internet and wireless access.

ABML Waukesha County Library Standards Certification: Discussion and Action—It was moved by I. Roberts and seconded by T. Burstein to certify the standards stated above. The motion passed unanimously.

Engberg Anderson Architects: Discussion—N. Wilhelm reported Engberg Anderson did a thorough walk-through of the library to identify interior renovation services that would best meet the needs of the community. The firm presented an initial design services proposal for board review. Wilhelm indicated this is a preliminary proposal to begin discussion for refreshing the library. Board members learned that impact fees are not available for projects that do not include new construction. If the Board agrees, an Engberg Anderson representative will be invited to a future board meeting to answer initial questions. Wilhelm reiterated this is just the first step, not a commitment.

Director’s Report—A. Chase reported on the following:

- In May, 1,911 items were circulated to Town of Eagle and Village of Eagle residents, an increase over May 2023.
- Eagle Elementary School kindergarten and 4K students, as well as youth from Country Kids Schoolhouse visited the library. Several library cards were issued.
- The tagging team is currently working on the Children’s Fiction section.
- The Bridges Library System Treasure Adventure kicked off June 1 and will continue through August 31.

Youth Services Update—M. Michalik reported on the following:

- 150 people attended the Touch a Truck event.
- 57 kids have signed up for the summer reading program.

Board President’s Report—N. Wilhelm reported on the following:

- Bridges Library System trustees met May 15 at the New Berlin Library. Attendees saw an online meeting tool demonstration.
- UW-Milwaukee students volunteered 32 hours getting the Nature Trail ready for the summer.
- The naming of a Village of Eagle library board representative is being put on hold so the Village and Town of Eagle Municipal Agreement can be reviewed. This will determine the number of trustees the agreement allows.

Future Agenda Items—Village and Town of Eagle Municipal Agreement; Engberg Anderson Architects

Next Board Meeting—July 8, 2024

It was moved by J. Ackroff and seconded by I. Roberts that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 8 p.m.