

Alice Baker Memorial Public Library

820 East Main Street
Eagle, WI 53119
Board of Trustees Agenda
Monday, July 8, 2024

APPROVED MINUTES

The July meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:30 p.m. Present were Trustees: J. Ackroff, T. Burstein, J. Kujawa, I. Roberts, R. Spurrell, and P. Symons; Library Director A. Chase, Youth Librarian M. Michalik, and Library Staff Member S. Lottes Johanson; and F.A.B.L.E. President M. Russell. The Pledge of Allegiance was led by N. Wilhelm.

It was moved by J. Ackroff and seconded by T. Burstein to approve minutes from the May 13, 2024 meeting with an amendment that new Trustee R. Spurrell was introduced. The motion passed with one no vote.

It was moved by I. Roberts and seconded by T. Burstein to approve minutes from the June 10, 2024 meeting. The motion passed with one no vote.

It was moved by I. Roberts and seconded by J. Ackroff to approve the Cardmember Services June 2024 statement. The motion passed unanimously.

It was moved by I. Roberts and seconded by P. Symons to approve the Aging Detail report. The motion passed unanimously.

May 13 2024 Financial Report: Discussion and Action—It was moved by T. Burstein and seconded by J. Ackroff that the report be approved. The motion passed unanimously.

June 10 2024 Financial Report: Discussion and Action—It was moved by P. Symons and seconded by T. Burstein that the report be approved. The motion passed unanimously.

Library Monthly Financials Report Format: Wilhelm/Roberts—Wilhelm and Roberts discussed the use of this format to show the financials and how it compares to the budget. This format is useful not only for reporting purposes, but as a tool for creating the budget and marketing planning for the upcoming year.

Village of Eagle Representative Information: Discussion a. Joint Resolution #1977 – 1 b. ABML Bylaws—N. Wilhelm reported that the agreement needs to be updated and presented to the Town and Village boards. Library Trustees will discuss this at next month's meeting.

Village Representative's Report—R. Spurrell reported that the Village Board will meet later this month.

Town Representative's Report—N. Wilhelm reported that J. Rozinski has resigned from the Town of Eagle Board, and therefore is no longer the Town representative to the Library Board. Town of Eagle Board Chair Chris Mommaerts will appoint a replacement.

MASD Representative's Report—J. Kujawa reported that Greg Burton is the new Big Bend Elementary School principal. He is the former principal of Horace Mann Elementary School in West Allis. In addition, Brandy Hart has been named principal of Clarendon Avenue Elementary School in Mukwonago. She previously served as principal at Hadfield Elementary School in Waukesha.

FABLE report—M. Russell reported on the following:

- Volunteers were on hand to serve food at the summer reading program kickoff event.
- Planning continues for the library's 50th anniversary celebration. Advertising for the November 16 open house will start in early October, and invitations to the October 5 Gold Certificate member event will be sent in mid-September.
- The Friday coffee hour events are going well, with several moms and their children in attendance.

Engberg Anderson Architects: Discussion and Possible Action—N. Wilhelm reported that the company will outline its preliminary proposal to the board. Meantime, discussion will be tabled.

Director's Report—A. Chase reported on the following:

- In June 2024, 1,313 items were circulated to Town of Eagle residents and 942 to Village of Eagle residents.
- June 2024 showed a 4.33-percent circulation decrease from June 2023. In addition, there was a 1.03-percent circulation decrease from January-June 2024 over the same period in 2023. Other libraries have also reported similar decreases.
- The tagging team is now working on the Children's Fiction section.
- There are 120 adults participating in the summer reading program.

Youth Services Update—M. Michalik reported on the following:

- There are 203 children and 10 teens participating in the summer reading program.
- Monday Storytime has attracted an average of 10 children per event in June.
- Let's Get Crafty has also averaged 10 per event in June.
- The Wildlife in Need program drew 56 participants.
- Summer school outreach totaled 104 in June.

Board President's Report—N. Wilhelm reported on the following:

- The Bridges Library System is working on the 2025 budget, which will include a 4.9-percent increase. Interlibrary delivery costs will be increasing next year.

- Hoopla may be phased out in favor of Lucky Day Advantage.
- A donation campaign for the Nature Trail is in the works.

Future Agenda Items—Engberg Anderson Architects proposal

Next meeting—August 12, 2024.

It was moved by I. Roberts and seconded by T. Burstein that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 8 p.m.