

ALICE BAKER MEMORIAL SPECIAL LIBRARY BOARD MEETING MINUTES

Approved

Call to Order: R. Spurrell called the meeting to order at 6:30pm on June 16, 2025.

Roll Call: M. Rice, R. Spurrell, D. Knauer, and H. Lang were present. J. Kujawa and M. Faretta were excused. Also present were Library Director A. Chase, library staff S. Lottes Johansen, and several residents.

Pledge of Allegiance: R. Spurrell led the Pledge of Allegiance.

Review/Approval of Library Accounts Payable: Motion by D. Knauer to approve Library Accounts Payable. Second by M. Rice. Motion passed unanimously (4-0).

Review/Approval of Library Financial Report: H. Lang pointed out that the Waukesha State Bank 4.3% CD that was approved at the April 14th meeting was not opened; instead, a 4.250% APY was opened. While this is not a big difference and is likely due to rates changing between approval and opening, H. Lang recommended that the Board clarify its motions in the future to give A. Chase room to make appropriate discretionary choices like this.

M. Rice noted that we do not see bank account information directly; he would like the bank statements from Waukesha State Bank sent out instead of the manually entered Excel spreadsheet.

H. Lang requested the Library's Itemized List of Expenditures to be included in Excel format with the monthly budget report so the Board members can know what they are approving. R. Spurrell stated that Boards do not typically see itemized detail; he stated that the Board needs to determine that spending stays within the budget, but the Board does not audit line-item by line-item. The Board members discussed whether or not the Board has the ability to request the itemized expenditures list for review and what responsibility the Board actually has over the finances. H. Lang pointed out state statute Ch. 43.58 (1) and Ch. 43.58 (2)(a), stating that the Board has "The library board shall have exclusive control of the expenditure of all moneys collected", etc. She argued that the Board does have the ability to request this information, and she is questioning whether or not to approve the financial reports because she does not know what the Board is actually approving, especially as the financial reports continue to be muddy. R. Spurrell and D. Knauer argued this statute does not mean the Board can review every item purchased by the Library. M. Rice noted that the Board could miss fraud if they are unable to assess the actual invoices. R. Spurrell encouraged H. Lang to go to the Library and request the itemized list of invoices herself, instead of including it on the monthly Board report.

Motion by M. Rice to approve Library Financial Report. Second by D. Knauer. Motion passed unanimously (4-0).

Review/Approval of Library Board Treasurer's Report: Motion by D. Knauer to approve Library Board Treasurer's Report. Second by H. Lang. Motion passed unanimously (4-0).

Adjournment: Motion by M. Rice to adjourn. Second by D. Knauer. Motion passed unanimously (4-0). Meeting adjourned at 7:04pm.