Alice Baker Memorial Public Library

820 East Main Street
Eagle, WI 53119
Board of Trustees Agenda
Monday February 13, 2023

APPROVED MINUTES

The February meeting of the Board of Trustees of the Alice Baker Memorial Library was called to order by President Nancy Wilhelm at 6:30 p.m. Present were: President Nancy Wilhelm and Trustees: S. Blue, C. Dressel, B. Gunderson, C. Lauterbach, I. Roberts, P. Symons, D. West, Library Director A. Chase, and Library Staff Member Ashlee Simons. Trish Burstein was excused. The Pledge of Allegiance was led by N. Wilhelm.

Stephanie Blue was introduced as a new Trustee serving a three-year term. She is the Mukwonago Area School District representative, serving as district Director of Student Learning.

It was moved by I. Roberts and seconded by C. Lauterbach that the minutes of the January 9, 2023 meeting of the Board be approved as distributed.

It was moved by B. Gunderson to approve the consent agenda (list of checks written, monthly financials report, cardmember detail, cardmember summary, lists of checks to be written and treasurer's report), seconded by D. West. The motion passed via voice vote.

Village Representative's Report—C. Lauterbach reported that the Eagle Police Department has officially moved from its downtown location, which is up for lease.

Town Representative's Report—D. West reported.

MASD Representative's Report—S. Blue reported that Superintendent Dr. Joseph Koch is beginning his transition to the new role, effective in July 2023. A community group is forming to explore a referendum for the spring of 2024 to renovate existing buildings or build a new middle school.

Conversion to RFID Update—Disc readers have been received and software ordered. Next steps are to load software onto computers (with assistance from Shawn Carlson from Bridges Library System) and train staff.

Strategic Planning—N. Wilhelm reported that the plan, which will cover 2023-24, is almost complete and is being reviewed by A. Chase.

Director's Report—A. Chase sent out her report prior to the meeting. A. Simons reported on Youth Services activities, including gathering ideas from the Bridges Library System for a summer reading program.

ABML 2022 Annual Report: Discussion and possible action—A. Chase has attended sessions on system and state requirements for annual reports. The report is due to the system by February 24, and to the state by March 1. It was moved by B. Gunderson and seconded by C. Dressel to have N. Wilhelm sign off on the annual report. The motion was passed by voice vote.

Board President Report—N. Wilhelm reported that she did not attend the Bridges Library System meeting but did attend the system's Legislative Day. There, she met two Wisconsin state representatives, 28th District Senator Julian Bradley and 83rd Assembly District Representative Nik Rettinger. Invitations were extended to the representatives to visit ABML to meet with constituents, take a tour, or receive information about local history. Also, the F.A.B.L.E. Teen Advisory Board is having a Pi Day fundraiser March 11. A brief discussion focused on the possibility of forming an ABML Teen Advisory Board.

It was moved by N. Wilhelm and seconded by B. Gunderson to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) & (f) to review Director's 2023 Evaluation. The motion passed via roll call vote: N. Wilhelm, yes; S. Blue, yes; C. Dressel, yes; B. Gunderson, yes; C. Lauterbach, yes; I. Roberts, yes; P. Symons, yes; D. West, yes. The meeting moved to closed session at 7:26 p.m.

It was moved by I. Roberts and seconded by B. Gunderson to move out of closed session and reconvene in open session. The motion passed via voice vote and the meeting moved out of closed session at 7:39 p.m.

Future Agenda Items—Strategic Plan, Annual Report.

Next regular Board Meeting—March 13, 2023.

It was moved by D. West and seconded by C. Dressel for the meeting to be adjourned. The motion passed via voice vote, and the meeting was adjourned at 7:40 p.m.

Paula Symons
Secretary