ALICE BAKER MEMORIAL LIBRARY BOARD MEETING MINUTES
Approved

Call to Order: R. Spurrell called the meeting to order at 6:30pm on May 13, 2026.

Roll Call: M. Rice, M. Faretta, R. Spurrell, B. Puza, R. Hajewski, and H. Lang were present. K. Anderson was excused. Also present were library staff S. Johansen and several residents.

Pledge of Allegiance: R. Spurrell led the Pledge of Allegiance.

Announcement for possible closed session pursuant to WI State Statute §19.85(1)(c) regarding consideration for employment and compensation regarding the new library director position: R. Spurrell announced the preceding.

Public Comment: K. Lang requested that library director candidates be properly vetted including a drug test, especially because they will be working in close proximity to children. M. Rice announced that he will be participating in the library's author celebration on June 30 with several books he authored about Eagle and Alice Baker. D. Knauer provided an Act 150 committee update; the standards passed the required number of library boards to move to the county, who will be voting on the plan in two committees and the County Board meeting next week. Additionally, H. Lang's letter that had been sent to Corporate Council was rejected; the Council affirmed that the county standards for FTEs do not subvert local board control because it does not actually require boards to follow the standards. D. Knauer also requested that the library board carefully consider the WILS Survey results when using it to form a Strategic Plan because several numbers do not seem to add up.

Discussion/Action on meeting minutes from March 9, 2026: R. Spurrell noted one point of clarification from the meeting room discussion. Motion by M. Rice to approve meeting minutes with that change. Second by R. Spurrell. Motion carried (4-0-2) with M. Faretta and R. Hajewski abstaining.

Discussion/Action on Library Financial Report: H. Lang noted the Reserve and Carryover funds have reached 100% of the budget. Motion by M. Rice to accept Library Financial Report as presented. Second by H. Lang. Motion carried (6-0).

Discussion/Action on Library Board Treasurer's Report: M. Rice noted a CD will mature in July, so it should be on next month's agenda. Motion by H. Lang to approve Library Board's Treasurer's Report. Second by M. Faretta. Motion carried (6-0).

Discussion/Action on audit update: S. Johansen reported she and Mercia have been in contact with the auditor to make a presentation before the Board. Motion by H. Lang to request the auditor come to present at the next regular board meeting. Second by B. Puza. Motion carried (6-0).

Discussion/Action on the Collection Development Policy: R. Spurrell noted several edits to make the policy more congruent, fix typos, avoid repetition, and provide a place for dating the policy. He recommended removing a narrative sentence under the "Children's Materials" section. R. Hajewski asked about policy logistics as circulation is indicative of popular use; the Board discussed the difference between historical and other topics and how the library should not be able to change the culture's perspective of history simply by following circulation trends. The Board discussed whether or not to keep a written record of which selection criteria each item meets. The Board also discussed how to implement the Request for Reconsideration procedure. M. Rice recommended that the librarians post a list of books they are weeding a month before doing it so the public can initiate the Request for Reconsideration procedure for any disagreements. Motion by R. Spurrell to table. Second by M. Faretta. Motion carried (6-0).

Discussion/Action on the Bylaws: R. Spurrell presented an email from B. Larson at Bridges, forwarded to him by A. Chase. B. Larson made comments including board composition, the number of employees, and the procedure for removing books from the library after being given to FABLE. R. Spurrell reviewed how the Board had previously recommended listing a maximum annual number of employees; the Board members indicated agreement with keeping this. H. Lang recommended leaving board composition in the policy and changing the FABLE book segment from "must be donated" to "removed from library". Motion by R. Spurrell to table. Second by M. Rice. Motion carried (6-0).

Reports:

a. Village of Eagle: R. Spurrell reported that a new subdivision is starting to be developed. He also noted that the Board received an email this past week about a library shelf that patron and fell on a patron. He asked if the shelf is still in the library; S. Johansen reported the shelf is in the library but not in use. R. Spurrell said since the library knew this was an issue, they should have requested money to replace the shelf long ago.

b. Town of Eagle: R. Hajewski reported on KMFD reconsideration, fire fees committee, board appointments, and other committees. He gave a brief biography of his participation in libraries and reported he is excited to be on the library board.

c. PEASD: No report as no member present.

d. FABLE: No report as no member present.

e. Youth Services: S. Johansen reported that M. Michaelik checked out a book on Collection Development which she offered anyone to borrow.

f. Library Director: S. Johansen read B. Larson's email from Bridges in answer to the Board's question about the Allowable Costs spreadsheet. S. Johansen will forward the email to the Board.

Motion for closed session pursuant to WI State Statute §19.85(1)(c) regarding consideration for employment and compensation regarding the new library director position: Motion by M. Faretta to go into closed session. Second by R. Hajewski.

Roll Call Vote:
R. Hajewski: Yes
M. Rice: Yes
M. Faretta: Yes
R. Spurrell: Yes
B. Puza: Yes
H. Lang: Yes

Closed Session: The Board entered closed session at 7:32pm.

Motion to Reconvene Into Open Session: Motion by M. Rice to reconvene into open session. Second by R. Hajewski. Motion carried (6-0).

Open Session: The Board entered open session at 8:01pm.

Discussion/Action regarding closed session discussion: Motion by R. Spurrell to proceed as discussed in closed session. Second by M. Faretta. Motion carried (6-0).

Discussion regarding future agenda items: H. Lang requested to review email newsletters and revisit whether computer user sheets are being tracked.

Adjournment: Motion by M. Faretta to adjourn. Second by B. Puza. Motion carried (6-0). The meeting adjourned at 8:02pm.